



Meeting of the Board of Trustees

Caseyville Public Library District

May 13, 2026

1. Call to Order: The meeting was called to order at 5:59 p.m.
2. Roll Call: Mary Beth Reiniger, Chris Bell, Katie Ekstrom, Dick Koblitz, Terri Riutcel, Joann Reiniger, and Jackie Keck. Jen Mauk was excused from this meeting.
3. Approval of Minutes (04/08/26): A motion was made by Terri Riutcel and seconded by Joann Reiniger to accept the minutes. The motion passed unanimously.
4. Public Forum:
  - a) Written Correspondence
    - i) The library received information from the Collinsville Chamber of Commerce (of which the library is a member) regarding the 110% Club. 110% Club members are included in a high exposure PR campaigns as well as featured in more promotional marketing materials as well as our tourism and new resident packets.
    - ii) Phil Lenzini, the library attorney, is increasing his fee to \$250.00/hour, effective July 1, 2026.
  - b) Audience input: No audience.
5. Committee Reports:
  - a) Community Fundraising (Chris Bell):
    - i) Friends of the Library (FOTL): The next meeting will be held tomorrow, May 14<sup>th</sup> at 6 p.m. The two upcoming fundraisers, Book & Bake Sale and St. Anne Craft & Vendor Fair, will be discussed.
    - ii) The newsletter has been sent to Mailing Methods for printing & distribution.
  - b) Strategy: The strategic plan 2026-2030 was presented to the board for review and approval. Dick Koblitz made a motion to approve the plan and Mary Beth Reiniger seconded the motion. The motion passed unanimously.

- c) On Monday, April 20, 2026, the new working document's comprehensive table of contents was reviewed. Jackie will continue to revise and reformat for the finalized document. The next meeting is scheduled for Wednesday, June 3<sup>rd</sup>, at 11 a.m. The final draft will be submitted for approval at the June board meeting.
  - d) Finance (Jen Mauk): Katie Ekstrom made a motion to accept the April Treasurer's Report; Terri Riutcel seconded the motion. The motion passed.
6. Director's Report:
- a) Operation/Building Maintenance – the bubble wall maintenance has been completed.
  - b) Human Resources, Meetings, and Trainings:
    - i) Eleka and Ali attended ILA's Reaching Forward South workshop on April 10<sup>th</sup>. They attended sessions on Homebound, L2, Cataloging for non-catalogers, Challenging patrons, and billing and notices.
    - ii) Jackie attended the Director's University Advanced Workshop April 27-30.
    - iii) Jackie has planned a staff institute day for Friday, May 22<sup>nd</sup>. Topics for discussion will include basic book repair, garden maintenance, housekeeping and organization, and practice scenarios for particular situations (such as challenging patrons).
  - c) Upcoming Events, Projects, Grants:
    - i) The April Director's Report was reviewed.
    - ii) The May Newsletter was reviewed. See the newsletter for specific events and a schedule.
    - iii) Holland Construction's 40<sup>th</sup> anniversary party is scheduled for May 15<sup>th</sup>. Jackie will attend.
    - iv) The Summer Reading Program, Plant a Seed, Read, kicks off June 1<sup>st</sup>.
    - v) The Native Pollinator Garden has been planted and will be maintained by committee for its first year.
    - vi) A closet reorganization and off-site storage unit clean out will be completed before the end of May.

7. Old Business:

i) The damaged outside paneling is to be replaced beginning on June 29<sup>th</sup>, weather permitting. This project is expected to continue until school resumes in August. There will be a barricaded path to the entrance to the library during construction.

ii) Parking lot update: Jackie met with Police Chief Hall, the school resource officer, and Brian Rader, Director of Public Works, to discuss the parking lot situation. According to Mr. Rader, the village has no jurisdiction over the situation as it is school property. Police and Public Works recommended adding signage (i.e. Do Not Block Drive) and to coordinate with the school to get those installed. The police would be happy to help enforce pick-up expectations at the beginning of each school year. Jackie has a meeting with Dr. Skertich scheduled for May 15<sup>th</sup> to discuss options.

8. New Business: None at this time.

9. Upcoming Meeting: The next regularly scheduled meeting will be held on Wednesday, June 10, 2026, at 6:00 p.m.

10. Adjournment: Katie Ekstrom made a motion to adjourn the meeting at 6:38 pm. And Dick Koblitz seconded the motion. The motion passed unanimously.