



Meeting of the Board of Trustees

Caseyville Public Library District

April 10, 2024

1. Call to Order: The meeting was called to order at 6:00 p.m.
2. Roll Call: Jackie Keck, Chris Bell, Katie Ekstrom, Mary Beth Reiniger, Jen Mauk, Dick Koblitz, and JoAnn Reiniger.
3. Approval of Minutes: A motion was made by Jen Mauk and seconded by Katie Ekstrom to approve the minutes from the March 13, 2024 meeting. The motion passed unanimously.
4. Public Forum:
  - a) Written Correspondence:
    - i) An invitation was received for the annual Law Day Breakfast.
    - ii) A thank-you note was received from the Carlinville Public Library for the 14 shelving units that they received from our library.
  - b) Audience Input: no audience.
5. Committee Reports:
  - a) Building Project: Project is on track, nearly 100% complete. The entire project (which includes the school) is 79% complete. One day of production was lost in March, 49 ½ days total. The asphalt on library parking lot is scheduled to be done on April 18<sup>th</sup>.
    - i) Another quote was received from Bradford systems for labor to reconfigure the stacks to best fit the space Jen would like the payment for these services be in the form of a check so as not to incur the 4% credit card up charge. Jen made a motion to accept the bid and Dick seconded the motion. The motion passed unanimously. There was a question concerning whether or not the library would have its own flag pole. Dick stated that if this is the case, the VFW could be solicited for assistance in paying for the pole and flag.
    - ii) Board meeting location for May and June will most probably be the Village Hall. Jen made a motion to accept this change, Katie seconded the motion. The change was accepted by all.
    - iii) The Grand Opening has been pushed back to possibly mid-June due to the children's area and furniture delays.

- b) Community:
    - i) Friends of the Library: The next meeting is scheduled for May 9<sup>th</sup>. Kim Ferrero will chair the meeting as Chris will not be available.
    - ii) Newsletter/Fundraising: Nothing as this time.
  - c) Strategy – nothing to report
  - d) Policy – nothing to report
  - e) Finance: Mary Beth Reiniger made a motion to accept the March Treasurer’s Report, JoAnn Reiniger seconded this motion. The motion passed unanimously.
6. Director’s Report:
- a) Operation/Building Maintenance: Furniture is being ordered. Questions came up about the suitability of the sectional that will be ordered. Jackie will look into our concerns.
  - b) Human Resources, Meetings, and Trainings: Staff is completing Niche Academy and Webjunction trainings while the outside of the library is finished and stacks are reconfigured.
  - c) Upcoming Events, Projects, Grants:
    - i) The eResource statistics were included in Jackie’s email regarding this meeting.
    - ii) PBIS SEL Grant with CUSD 10 due in early May. Jackie and Eleka are working on this.
    - iii) ILA – Jackie will be featured in the ILA Member Spotlight and she will be chairing the Fundraising Committee for FY24-25.
7. Old Business: Nothing to report.
8. New Business: Nothing to report.
9. Closed Session - None
10. Upcoming Meetings: The next regularly scheduled meeting will be held on Wednesday, May 8, 2024 at 6:00 p.m. at the Caseyville Village Hall.
11. Adjournment: A motion was made by Katie Ekstrom and seconded by Dick Koblitz to adjourn the meeting at 6:44 p.m. This motion passed unanimously.
- 12, After adjourning the meeting, the meeting was reopened by the president to inform the board about the Ameren issue previously discussed at the January 10, 2024 meeting. The library had incurred an activation fee of \$1500 from Ameren for the new building. At the time of the activation, Dr. Skertich, stated that the library would be reimbursed for this expense. In the interim, Unit 10 paid an invoice that was due to the library in the amount of \$1873. Dr. Skertich’s secretary stated in an email that the library did not have to the pay the difference of \$373.00. This issue is now closed.