

MINUTES OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF
CASEYVILLE PUBLIC LIBRARY DISTRICT
HELD ON August 14th, 2019 @ 6:00pm

1. CALL TO ORDER

Meeting called to order at 6:02 PM.

2. ROLL CALL

Board Present: Bob Paarlberg, Christina Bell, Jen Mauk, Patrick Hendershot, Lisa Chance, Kelly Kosa. Members of the Public: Ashley Stewart (Library Director), M.K. Dashke, Jackie Keck, Linda Paarlberg

3. APPROVAL OF MINUTES OF PREVIOUS MEETING*

July 2019 minutes were read and no corrections were made. Bob Paarlberg made a motion to approve, Jen Mauk seconded. The motion was passed.

4. PETITIONS AND COMMUNICATIONS

5. COMMITTEE REPORTS*

a. Community

i. Friends of the Library

Christina Bell presented an update and statistics. The last meeting was held on August 8, 2019. The Friends worked on a project to collect hygiene products for a fundraiser. A membership drive will be conducted in September and the book sale will be held in October. The next meeting is November 14, 2019

ii. Newsletter will be prepared in house saving printing costs and then mailed through the US Postal Mail.

iii. Library Director Ashley Stewart reported on a School Partnership Project Proposal. This collaboration is being designed by the Collinsville Unit 10 School District, Mississippi Valley Library District, Caseyville Public Library District and the Maryville Public Library. The special partnership provides continuity of services for students to ensure access to resources during the school day, as well as during evenings, weekend and breaks.

b. Strategy - *Nothing to Report*

c. Policy

A Library Trustee Document was presented outlining the essential duties, responsibilities and requirements of the position.

d. Finance*

i. Reading & Approval of Treasurer's Report

ii. Tentative Budget & Appropriations

The Treasurer's Report was presented by Jen Mauk. Motion to approve was made by Patrick Hendershot and seconded by Kelly Kosa. Passed.

iii. A B&A Public Hearing will be held September 11, 2019 @ 6:00 PM.

6. LIBRARIAN'S REPORT

Library Director Ashley Steward gave a report on the library's Statistics, Displays, Building Maintenance and Upcoming Events.

a. A Weeding Project has begun in the library to free space and allow for better displays and organization on the shelves. The project will be conducted in three phases.

b. Upcoming programs were outlined including a Star Party on September 13th, 2019, the return of Esther the comfort dog and the Women's Supply Drive in partnership with State Representative Katie Stuart. include:

7. OLD BUSINESS

8. NEW BUSINESS*

- a. Ordinance 19-01 [50 ILCS 330/3 and 75 ILCS 16/30-85]
- b. Itemized Statement of Receipts and Expenditures [50 ILCS 305/1]

9. PUBLIC COMMENT

No new public comments.

10. CLOSED SESSION

No closed session held.

11. UPCOMING MEETINGS

- a. Policy Committee Meeting – August 15th 1:00-2:00 | Sept. 19th 1:00-2:00
- b. Finance Committee Meeting – Sept. 5th 10:00-11:00
- c. Strategy Committee Meeting – TBD
- d. Community Committee Meeting – TBD
- e. Library Board Meeting – September 11, 2019 @ 6:00 PM

12. ADJOURNMENT

At 8:05 PM Kelly Kosa made a motion to adjourn and Jen Mauk Seconded. Passed.

Submitted
Patrick Hendershot
Secretary

** Final Action May Occur **