

Caseyville Public Library District Minutes March 7, 2018

The meeting was called to order by President Paarlberg at 6:00 p.m.

Present: All Board members present

Staff Present: Ashley Stewart, Jackie Keck, and M.K. Dashke

Lisa Chance made a motion to change the date of our meetings from the first Wednesday to the second Wednesday of the month, so it does not coincide with the village board meeting. Seconded by Kelly Kosa.

Motion passed. The next three meetings will be April 11, May 9, and June 13, 2018.

Minutes: Kelly Kosa made a motion to accept the minutes and Jessica Fowler seconded. Motion passed.

Treasurers Report: Lisa Chance made a motion to accept the treasurer's report and Bob Paarlberg seconded. Motion passed.

President's Report: Mr. Paarlberg attended his first committee meeting with the Heartland Library Group. There were 30 pages of financial statements and they have a budget of \$7 million. There will be two new grants available for Caseyville to apply, one is for \$1,000 and the other for \$5,000. The grants would be for the children's area in the form of books and reference materials.

Librarian's Report: The stats were handed out to state there were 535 adults and 180 children who utilized the library in January. The Metro East Public Library Meeting was held here with 18 in attendance.

Maintenance: Steve Lexow fixed the hole where the thermostat had been removed. We have a bid from Mr. Lexow to remove the debris in the gutters. This includes power washing the front, seal tape and caulk all gutter joints and a one year warranty for leaks. Cost: \$450.00

Fees: Letters were sent out to those who owe late fees. We have received \$65.28.

Village Board: Ms. Stewart went to the Meet and Greet at the Village Hall on February 27th. She talked with the mayor, fire & police chiefs, and the director of public works about the quarterly newsletter the library would like to start. They were all in agreement to help support

the newsletter with reports and information to make this more of a village letter with the main emphasis being on the library. Ms. Dashke will also check with businesses for ads and to spotlight one at a time.

Books: The New York's bestseller list of books is on display.

Building Expansion: The question was raised, "do we want to explore the option to expand with money from the building fund?" The motion was made by Kelly Kosa and seconded by Lynn Demond. A roll call vote was taken and it was unanimous. With this vote, it will also enable us to apply for grants for the building. The total expense is approximately \$350,000, but the budget will be for \$500,000 to allow for unseen circumstances. We can apply for a Live and Learn Grant, which is for rural developments in small stressed communities. We will also be looking into legislative appropriations and the possibility of getting TIF money from the village.

We are waiting to hear from five architects that we have reached out to: Mr. Boeker, who is the original architect, Bond Architects from St. Louis, MO., AAIC from Collinsville, Precision At Built from Edwardsville, and Henderson Associates from Glen Carbon (a meeting with them will be on March 15 at 10:00 a.m.)

There will be a cost of \$20,000 to look into the layout and exploration and a cost of \$8,000 to Fred Schlipf to consult with us on our needs. The plan is to expand another 3,000 square feet. A motion was made by Lisa Chance and seconded by Kelly Kosa to approve having Mr. Schilpf come here and to pay him \$8,000. Motion passed.

Old Business: Lazerware has been put on the back burner for now. The second phone line has been installed. Policy manual is still being updated. We still need to fill the open board member spot.

New Business: Randy Allard, from the Caseyville Fire Department has agreed to teach a class on CPR for the staff and community, date to be determined. The Police Chief has, also, agreed to talk with the community regarding community action and this date is to be determined.

The Dr. Suess Party was held on March 3rd.

March 9th is UNPLUG Day. Turn off TV, computer, etc

March 29th at 6:30 p.m. there will be a question and answer session on property tax. Mike Crocket from the St. Clair County Board of Review will be here to answer any questions.

March 30th: the Story Walk Project starts

April 14th at 10:00 a.m. Bob Stephens will present the Legacy of Lincoln. Fuzzy Friends sleepover will be in April.

Art Education begins next week.

June 1st and 2nd will be the Village Yard Sale with permits at \$10.00 at the Library.

April is employee evaluation time. A committee has been formed with Lisa Chance and Kelly Kosa to do this and to check into the possibility of getting health benefits from the village.

Lynn Demond made a motion to adjourn at 8:04 p.m. and Jessica Fowler seconded. Motion passed

Respectfully submitted:

Christina Bell
Vice-President