



Meeting of the Board of Trustees

Caseyville Public Library District

March 11, 2026 (**Amended 04/08/26**)

1. Call to Order: The meeting was called to order at 5:55 p.m.
2. Roll Call: Mary Beth Reiniger, Chris Bell, Katie Ekstrom, Dick Koblitz, Terri Riutcel, Joann Reiniger, and Jackie Keck. Jen Mauk was excused.
3. Approval of Minutes (02/11/26): An amendment was made to reflect that Jen Mauk is the chair of the Finance committee, not Dick Koblitz. A motion was made by Dick Koblitz and seconded by Katie Ekstrom to accept the minutes as amended. All approved.
4. Public Forum:
 - a) Written Correspondence
 - i) The library received a letter from the EPA regarding the DOE/EPA 2026 Model Year Fuel Economy Guide. They would like us to post this info on our website/bulletin board.
 - ii) An Illinois America 250 resource guide for librarians was received.
 - iii) Community Project Proposal from a Dental Assistant's Program. They proposed providing dental health information to children as part of our community education initiatives. Update: The program has partnered with the school.
 - iv) Clearwave Fiber has been sold to Metro CW holdings, LLC. There will be no changes in service or pricing at this time.
 - b) Audience input: No audience.
5. Committee Reports:
 - a) Community Fundraising (Chris Bell):
 - i) Friends of the Library (FOTL): The next meeting will be held on **May 14th** at 6 p.m. The Friends will have a booth at the St. Stephen Craft Fair scheduled for September 26th. The Friends are also looking into having our silent

auction baskets displayed at the Village Mouse House in December for people to take chances. The Friends Book and Bake Sale is scheduled for June 26th.

ii) The newsletter has been postponed until the end of April 2026.

b) Policy (Terri Riutcel):

i) The Policy committee reviewed the 2020-2025 Strategic Plan to lay the ground work for the 2026-2030 Strategic Plan. They have identified 6 strategic categories and formulated 12 goals. Jackie is to clarify and write out the Goals and identify Objectives to promote accomplishment of each Goal in the Strategic Plan over the course of the next 5 years. The committee will meet again to review progress and offer consultation, as needed, so a formal/written Strategic Plan can be presented to the Board for is review and approval. They will have a draft review in June 2026.

ii) The committee is reviewing the existing draft Policies document; restructuring and streamlining them based on iLEAD training. The goal is to have simplified policies that we can **use** to publish on our website and an annual review schedule to facilitate easy revisions.

c) Finance (Jen Mauk):

i) Terri Riutcel made a motion to accept the February Treasurer's Report; Joann Reiniger seconded the motion. The motion passed.

ii) From the February meeting, Jen will get with Jackie and Dick regarding the rollover of our existing CD at FCB. Not sure if this has been taken care of.

6. Director's Report:

a) Operation/Building Maintenance:

i) The damaged outside paneling is to be repaired/replaced in July 2026. We have been asked to refrain from attaching anything to the building until after the repairs have been made (i.e., the Butterfly Wall).

ii) Jackie and Chris met with Dr. Skertich on Monday, March 9th, to discuss the parking lot issue. The school will continue to push notifications to families and suggest they use the elementary parking lot for pick-ups/drop-offs. The library will add school pick-up info to the website. Jackie and her staff will continue to monitor the situation.

b) Human Resources, Meetings, and Trainings:

i) Jackie was accepted into the Director's University 2.0 to be held April 27-30.

ii) Jackie has hired a new p/t employee, Lauren, and she has begun shadowing/training with staff.

iii) It is not in our budget this year for Jackie to attend the Public Library Association Annual Conference in Minneapolis MN this year. Jackie will look for grant funds for next year's conference.

iv) **Ali** and Eleka will be attending the Reaching Forward South Conference in O'Fallon on April 10th.

c) Upcoming Events, Projects, Grants:

i) The March Newsletter was reviewed.

ii) The February Director's Report was reviewed.

iii) The barcode duplication project continues, as well as, processing of new materials and handling class visits.

iv) We did not receive the Garden Prairie Grant so we will be seeking alternate funding to start our garden. Jackie is applying for the Wild Ones – St. Louis Grant.

v) The Teen Self-Care Night on February 26th was a success, there were 14 teens in attendance.. The teens will help make decorations for the Summer Reading Program at their Teen Craft Night scheduled for March 26th.

vi) We are still in the planning stages for the Summer Reading Program; Plant a Seed, Read!

vii) Katie Stuart's library office hours will be on March 26th from 2 – 4 pm.

viii) The Dollar General Literacy Foundation Grant for the Summer Reading Program (SRP) has been submitted.

7. Old Business:

i) Archival storage materials will be purchased using funds from the Bob Stephen's Memorial Fund. **The balance of this fund is currently \$357.57.**

ii) Chris asked that each board member try to complete at least one iLEAD module each month.

8. New Business:

i) Jen and Jackie have met to discuss Jackie's annual review. Because of Jen's absence this month, discussion will take place at the April meeting.

ii) Statement of Economic Interest for each board member is due May 1, 2026.

9. Upcoming Meeting: The next regularly scheduled meeting will be held on Wednesday, April 8, 2026, at 6:00 p.m.

10. Adjournment: Terri Riutcel made a motion to adjourn the meeting at 6:52 pm. Joann Reiniger seconded the motion. The motion passed.